

# Burdwan Raj College

*A Constituent College under the University of Burdwan*

**NAAC Accredited B<sup>++</sup>**

## Admission Procedure

Admissions are open at the beginning of Academic Year, generally in the month of July, to different Under Graduate (UG) Courses (both Hons and General) in Day, Morning and Evening Shifts of the College for Arts (Social Sciences and Languages), Science and Commerce Streams, Professional Courses (BBA and BCA Hons) and Post Graduate (PG) in Bengali course following Government and the University of Burdwan guidelines.

To apply for admission to the PG Course in Bengali is centrally undertaken by the University of Burdwan. Visit: [www.buruniv.ac.in](http://www.buruniv.ac.in) for details.

To apply for admission to UG courses visit: [www.onlineadmissionbrc.org.in](http://www.onlineadmissionbrc.org.in)

To apply for admission to Professional Courses (BBA and BCA Honours) run by Burdwan Raj College please visit: [www.bbabcasonlineadmissionbrc.org.in](http://www.bbabcasonlineadmissionbrc.org.in)

## Eligibility Criteria for Admission to UG Courses for the Academic Session 2022-23

### Courses offered for Admission

#### Morning Shift (Time:7:15am – 11:15am)

- **Honours Subjects:** (a) Education, (b) Hindi, (c) Music (d) Anthropology
- **B.A. General.**
- **B.Sc. General.**
- **B.Com. General.**

#### Day Shift (Time:10:30am – 4:30pm)

- **Honours Subjects:**
  - **Pure Science:** (a) Physics, (b) Chemistry, (c) Mathematics, (d) Electronics, (e) Computer Science, (f) Economics, (g) Geography.
  - **Bio-Science:** (a) Botany, (b) Zoology.
  - **Social Science:** (a) Economics, (b) Geography, (c) Political Science, (d) Philosophy, (e) History, (f) Sociology.
  - **Language Group:** (a) Bengali, (b) English, (c) Sanskrit.
- **B.A. General.**
- **B.Sc. General.**

#### Evening Shift (Time:2:15pm – 7:15pm)

- **Honours Subjects:** Accounting Group.
- **B.Com. General**

### Year of Passing the qualifying Examination:

Candidates who passed the Class XII (10+2) or equivalent examination recognised by the University of Burdwan in 2019, 2020, 2021 & 2022 and those who have not yet passed B. A. / B. Com. / B. Sc. Examinations can apply.

### Minimum Marks Required to Apply

#### Honours Courses:

Requirement of Minimum Percentage of Aggregate Marks

**45% Aggregate in HS or Equivalent except Music.**

**40% Aggregate in HS or Equivalent in Music.**

Requirement of Subject-specific Minimum Percentage of Marks

Sl. No.	Honours subject	Total Intake	Minimum % of Marks Required in the Hons Subject to which Admission is sought	Minimum Aggregate marks in Qualifying Examination (%)
<b>Day Shift - Pure Science:</b>				
1	Physics	49	70 & 50 in Mathematics	45% in HS or Equivalent for all subjects
2	Chemistry	56	70	
3	Mathematics	105	60	
4	Electronics	27	60 in Physics or Math.	
5	Computer Science	15	60 in Math. or Comp.Sc.	
<b>Day Shift - Bio Science:</b>		To apply in Bio Science, candidates must have pass marks in Chemistry in HS/equivalent examination.		
6	Zoology	49	60 in Biology	
7	Botany	49	60 in Biology	
<b>Day Shift - Science &amp; Arts:</b>				
8	Geography	40	70 in Geography	
9	Economics	72	55 in Eng. or Econ. & 30 in Math. Or Business Math.	
<b>Day Shift - Social Science:</b>				
10	Philosophy	72	50 in Philosophy	
11	Political science	72	50 in Pol. Sc.	
12	History	105	60 in History	
13	Sociology	89	50 in Eng. or Sociology	
<b>Day Shift - Language Group:</b>				
14	English	105	60 in English	
15	Bengali	105	60 in Bengali	
16	Sanskrit	97	55 in Sanskrit	
<b>Evening Shift:</b>				
17	Accountancy	294	50 in Account. Or Math. Or	

Sl. No.	Honours subject	Total Intake	Minimum % of Marks Required in the Hons Subject to which Admission is sought	Minimum Aggregate marks in Qualifying Examination (%)
			Statistics or Vocational Business	
<b>Morning Shift:</b>				
18	Education	25	55 in Phil. Or Pol. Sc. Or Sociology or Education.	
19	Hindi	70	50 in Hindi	
20	Anthropology	20	55 in English with Biology or Anthropology.	
21	Music	25	60 in Bengali or Sanskrit or Music or English	40% in HS or Equivalent

### General Courses:

**Morning Shift: Pass Marks in HS or Equivalent.**

**Day Shift: 45% Aggregate in HS or Equivalent.**

**Evening Shift: 45% Aggregate in HS or Equivalent.**

General Course:			Total Intake	Minimum Eligibility
22	Morning Shift	B.A.	869	Pass Marks in HS or Equiv.
23		B.Sc.	317	Pass Marks in HS or Equiv.
24		B.Com.	436	Pass Marks in HS or Equiv.
25	Day Shift	B.A.	529	45% Marks in HS or Equiv.
26		B.Sc.	305	45% Marks in HS or Equiv.
27		B.A.- with Geography	30	45% Marks in HS or Equiv.
28	Evening Shift	B.Com.	436	45% Marks in HS or Equiv.

### IMPORTANT NOTES

#### #1 Regarding Application and Admission:

Separate Applications are required for Morning, Day and Evening shifts. Separate Applications are also required both for Honours and General courses.

**Possessing minimum required qualification does not guarantee admission. All Admissions will be strictly on the basis of merit following Government and University rules.**

**All Admission are Provisional subject to verification of original records/documents.**

#### #2 Regarding Payment:

All payments must be made through the online system.

No cash deposit will be entertained.

**There will be no Application fees in either Honours or General Course.**

#### # 3 Regarding Admission Fee:

- I. For change in Stream (e.g. from Science to Arts and vice versa) candidates will have to pay full Admission fees again.
- II. For change in Shift (e.g. from Morning to Day or Evening to Day etc.) full Admission fees will have to be paid.

#### #4 Regarding Information Provided by Candidates:

**The entire Admission process will be carried out fully in online mode. Any wrong information provided during any time of the admission process will lead to cancellation of Admission.**

### Subject Combination at the time of Admission to UG Semester I

Subject combinations followed are according to the Burdwan University CBCS Syllabus. For both for Honours and General candidates, Generic Elective (GE) and General Subject will be allotted on the Verification Table.

### Subject Combination for Hons Courses

Sl. No.	Honours Subject	Generic Elective (GE) Offered (Any one subject to be chosen at the Time of Admission to Semester I)	AECC I (Compulsory)
1	Physics	Mathematics, Chemistry, Electronics	Environmental Science
2	Chemistry	Physics, Mathematics, Electronics	
3	Mathematics	Physics, Chemistry, Electronics	
4	Electronics	Physics, Mathematics	
5	Computer Science	Physics, Mathematics, Electronics	
6	Botany	Chemistry, Botany	
7	Zoology	Chemistry, Zoology	
8	Anthropology	Botany, Zoology	
9	Economics-Science	Physics, Math., Statistics	
10	Economics-Arts	Math., Political Science., Bengali or English	
11	Geography-Science	Mathematics & Statistics	
12	Geography-Arts	Economics, Bengali, Political Science, Philosophy	
13	Philosophy	Sanskrit or Bengali or English, History, Political Science.	
14	Political Science	Sanskrit or Bengali or English, History, Philosophy	
15	History	Pol. Sc., English, Sanskrit or Bengali	
16	Sociology	Political Science., History, Bengali or English	
17	English	Bengali or Sanskrit, History, Political Science. or Philosophy	
18	Bengali	Sanskrit or English, Philosophy, Political Science	
19	Sanskrit	Bengali or English, History or Political Science., Philosophy	
20	Hindi	English, Political Science., Philosophy, History	
21	Education	Bengali, Sanskrit, Philosophy, History & Political Science.	
22	Music	Bengali, English, Sanskrit, Philosophy, History & Political Science.	
23	Accountancy	Business Mathematics	

### Subject Combination for General Courses

Sl. No.	General Course	Number of CC Subjects to be Chosen at Semester I	CC Subjects Offered	L1 Subject	AECC -I (Compulsory)
24	BA-Morning	2	Bengali, English Sanskrit, History, Philosophy, Political Science, Hindi	English	Environmental Science
25	BA-Day	2	Bengali, English Sanskrit, History, Philosophy, Political Science.	English	
26	BA-Day with Geography	2	Bengali, English., Geography, Economics, Philosophy, Political Science	English	
27	B.Sc.-Morning	3	Physics, Chemistry, Math., Electronics, Botany, Zoology	X	
28	B.Sc.-Day	3	Phys., Chem., Math., Electronics, Botany, Zoology, Statistics	X	
29	B.Com.-Morning	2	Financial Accounting, Business Management, English Language	English	
30	B.Com.-Evening	2	Financial Accounting, Business Management, English Language	English	

### Intake Capacity Break-up

Intake capacity for different Honours subjects as well as General subjects are shown in the Table below:

SLNo	Honours Subject	General	SC(22%)	ST(6%)	OBC-A (<10%)	OBC-B (<7%)	PWD/Sports	Total
1	Physics	27	11	3	5	3		49
2	Chemistry	31	12	3	6	4		56
3	Mathematics	58	23	6	11	7		105
4	Electronics	14	6	2	3	2		27
5	Computer Sc.	8	3	1	2	1		15
6	Zoology	27	11	3	5	3		49
7	Botany	27	11	3	5	3		49

SLNo	Honours Subject	General	SC(22%)	ST(6%)	OBC-A (<10%)	OBC-B (<7%)	PWD/Sports	Total
8	Economics-Arts	10	4	1	2	1		18
9	Economics-Sc.	30	12	3	5	4		54
10	Geography-Arts	17	7	1	3	2		30
11	Geography-Sc.	5	2	1	1	1		10
12	Philosophy	40	16	4	7	5		72
13	Political Science	40	16	4	7	5		72
14	History	58	23	6	11	7		105
15	Sociology	49	20	5	9	6		89
16	English	58	23	6	11	7		105
17	Bengali	58	23	6	11	7		105
18	Sanskrit	53	21	6	10	7		97
19	Hindi	39	15	5	7	4		70
20	Education	14	6	1	2	2		25
21	Music	14	6	1	2	2		25
22	Anthropology	15	2	1	1	1		20
23	Accountancy	162	65	18	29	20		294
<b>General Course</b>								
24	B.A.- Morning	478	191	52	87	61		869
25	B.A.- Day	291	116	32	53	37		529
26	B.A-Day with Geography	17	7	2	3	2		30
27	B.Sc.- Morning	172	70	19	32	24		317
28	B.Sc.- Day	170	67	18	30	20		305
29	B.Com.- Morning	240	96	26	44	31		437
30	B.Com.- Evening	240	96	26	43	30		435

Admission of PWD & Sports Quota candidates will be made as per the University of Burdwan rules.

Admission of Vocational Course candidates will be made as per the University of Burdwan rules.

## Calculation of Grade Points for Admission to UG Courses & Fee Structure

Sl. No.	Honours Subject	Formulation criteria	Admission fee
1	Physics	$G=MP\%+HS\%+Math.+Chem.+2xPhys.$	Rs.4740
2	Chemistry	$G=MP\%+HS\%+Math.+ Phys. +2x Chem.$	Rs.4740
3	Mathematics	$G=MP\%+HS\%+Chem.+ Phys. +2xMath.$	Rs.4740
4	Electronics	$G=MP\%+HS\%+2x(Math.+Chem.+Phys.)$	Rs.4740
5	Computer Science	$G=MP\%+HS\%+(Math.+Phys.)$ Or $G=MP\%+HS\%+2xComputer Sc.$	Rs.4740
6	Botany	$G=MP\%+HS\%+Chem+2xBiology$	Rs.4740
7	Zoology	$G=MP\%+HS\%+Chem+2xBiology$	Rs.4740
8	Geography	$G=MP\%+HS\%+2xGeography$	Rs.4740
9	Economics	$G=MP\%+HS\%+2(Math.or Business Math.+English)$ pass marks in Math is compulsory.	Rs.2930
10	Philosophy	$G=MP\%+HS\%+2x(Beng.+Eng.)$ for those who have not Hons. Subj. In HS. $G=MP\%+HS\%+(Beng.+Eng.)+2xHons. Subj.$ For those who have Hons. Subj. In HS.	Rs.2930
11	Political science		Rs.2930
12	History		Rs.2930
13	Sociology	$G=MP\%+HS\%+2x(Eng.+Hons. Subj.)$ for those who have Hons. Subject in HS. $G=MP\%+HS\%+2x(Eng.+Eng.)$ for those who have not Hons. Subject in HS.	Rs.2930
14	English	$G=MP\%+HS\%+2xEnglish$	Rs.2930
15	Bengali	$G=MP\%+HS\%+2xBengali$	Rs.2930
16	Sanskrit	$G=MP\%+HS\%+2xSanskrit$	Rs.2930
17	Hindi	$G=MP\%+HS\%+2xHindi$	Rs.2930
18	Education	$G=MP\%+HS\%+2x(Phil.orPol.Sc..orSocio.or.Education)$	Rs.2930
19	Music	$G=MP\%+HS\%+2x(Beng. or Sans. or Music or English)$	Rs.3990
20	Anthropology	$G=MP\%+HS\%+2x(Eng.+Biology or Anthropology)$	Rs.4740
21	Accountancy	$G=MP\%+HS\%+2 x$ best of –(Accountancy or Math or Statistics or Vocational Business & Commerce).	Rs.3990
<b>General Course</b>			
22	B.A. - General	$G=MP\%+HS\%$	Rs.2730
23	B.Com. - General	$G=MP\%+HS\%$	Rs.3690
24	B.Sc.- General	$G=MP\%+HS\%$	Rs.4220
25	B.A.- General with Geography	$G=MP\%+HS\%$	Rs.4340

*Here G stands for grade point, MP= % of marks obtain at Secondary / equivalent level, HS = % of marks obtained at H S / equivalent level. Grade point will be calculated up to 4 decimal places.*

## Documents Required

Documents required for Verification: (Submit one copy of each document).

1. Application Form (Print out).
2. Fees Slip: Payment of Admission Fee (Two copies).
3. Original Documents: (i) Proof of Date of Birth.  
(ii) Madhyamik or Equivalent Marksheet.  
(iii) H.S. or Equivalent Marksheet.  
(iv) Last School Leaving Certificate.  
(v) Cast / PC Certificate (SC/ST/OBC-A/OBC-B/PC).  
(vi) EWS/ Sports certificate
4. Provide e-mail id.

STUDENTS ARE REQUESTED TO PROVIDE THEIR PERSONAL E-MAIL ID AND PHONE NUMBER DURING THE PROCESS OF FORM FILLUP AND DURING THE PAYMENT OF ADMISSION FEES.

## Application Process:

### Steps to complete the Admission Process:

**Filling up and uploading of testimonials/photographs/signature etc. at the online portal → Submission of the Online Form → Publication of Merit list (for valid candidates) → Publication of E-counselling list (for eligible candidates) → Successful Payment of Admission fee → Physical Verification (after commencement of offline class).**

**All eligible candidates are required to register online through the internet. Registration includes entries of student details. Successful registration means creation of registration ID and password.**

**For Date of registration please follow the notice in the College website.**

**If payment is not corroborated by the bank concerned, the options exercised will stand automatically cancelled.**

## Calculation of Merit point:

To calculate the percentage of marks at 10<sup>th</sup> level consider aggregate marks in Madhyamik without additional marks.

To calculate the percentage of marks at 12<sup>th</sup> level, add marks of best 5 elective subjects studied.

In case of CBSE and ICSE (10 standard), if marks of Board exam are available, add upto the final aggregate. If marks of Board Exam are not available, the marks given by the Institute and approved by the concerned Board will be taken into account for calculation of % of marks.

In case, marks are not awarded but grade points (GP) are awarded, GP is to be converted into marks on the 100-point scale. If letter grades with range of marks for the letter grades are given, then the mid value of the range of a particular letter grade will be considered for determination of the percentage of marks.

In case of CBSE and ISC (12 standard), consider 2 or 1 language as available + 3 best elective subjects and find the aggregate marks. **If only one language is available, it is doubled to calculate the aggregate marks. In that case, put the marks obtained in First Language in the specified box and again put the same marks in the column specified for Second Language.**

### **Merit List:**

Merit list will be generated on the basis of category, honours subjects, and **number of applicants**. All reserved candidates shall be considered in unreserved list as well as reserved list. If such a candidate is found eligible for admission in both lists and he/she gets admission, he/she will be considered to have filled in the unreserved list.

**Enlistment in the Merit list does not mean that he/she will get admission. Admission will be made on the basis of Merit point and intake capacity.**

### **E-Counselling List:**

**Enlistment in the E-counselling list means that he/she is eligible for Admission.** E-counselling list will be generated on the basis of category, honours subjects, and **intake capacity**. All reserved candidates shall be considered in unreserved list as well as reserved list. If such a candidate is found eligible for admission in both lists and he/she gets admission in the unreserved list.

### **SMS Alert:**

Enlisted candidate in the E-Counselling list will get SMS alert. An applicant will get the scope of viewing his/her status by logging into the admission portal.

### **Provisional Admission:**

If an applicant finds any seat allotted to him /her in one subject opted for and he/she opts for admission, he/she will pay Admission fee online. Instantly this choice will be locked in his/her favour and he/she will get an SMS for provisional admission. The bank will inform the system database about the payment.

### **Verification:**

The payment document and admission document together will serve as a record for provisional admission of the student. Provisional admission is to be ultimately approved by the college on verification of testimonials.

**The verification of testimonials will take place once regular class of the College starts. Notice to that effect will be given in due course at the College website.**

To approve his/her provisional admission, the candidate should reach the college with original and two photocopies of all testimonials including reservation certificate for verification by college authority **once the above notice is given**. However, if a candidate does not make any contact with the college for verification of his / her testimonials and other admission related documents within the stipulated time, then his / her admission will be treated as cancelled. **If any discrepancy is found during the verification of original testimonials, the college authority will have the right to reject the admission of the student.**

The candidates treated as reserved by the Government of West Bengal will only be considered. Reserved in other states but not included in the list approved by the Government of West Bengal will not be considered under the reserved category.

**Tie- breaking of grade points:**

If multiple students have same GP up to 4 decimal places, following points are to be considered sequentially-

- i) Marks obtained at 10+2 level of the honours subject sought will be doubled to break a tie.
- ii) Total marks of HS/equivalent examination will be considered, if the tie persists.
- iii) Finally marks of 1<sup>st</sup> language will be considered.

**Hostel:- Separate Hostel accommodation, for Boys and Girls will be available in College campus.**

**Application form for hostel will be available in due course.**